

TO: Patient Safety Liaisons

FROM: Frances Prestianni, PhD
Patient Safety Reporting Initiative
Health Care Quality Assessment
NJ Department of Health and Senior Services

DATE: February 15, 2005

RE: Update on Patient Safety Reporting Initiative

CLARIFICATION ON REPORTING

- Visit the Patient Safety web site at <http://www.nj.gov/health/hcqo/ps> for forms and updates on the reporting requirements. Forms marked with an asterisk are computer-based forms where the information can be entered and then printed. This is the best method for assuring legibility. The event reports should then be faxed to the dedicated Patient Safety fax line at (609) 530-4850.
- When we receive an event report from your hospital, we will fax confirmation to the Patient Safety liaison's attention regardless of who submitted the report. The Patient Safety liaison will be our only point of contact at the facility.
- Two points of clarification about the event report form:
 - (1) When we ask you to provide incident information about when you became aware of the event (Question 2 on the report form), we wish to know the date and time when the event was first discovered by someone at the hospital. We are not asking when the Risk Manager or hospital administration first became aware of the event.
 - (2) When responding to Question 3 ("How was the event discovered?"), we are asking by what means the event was discovered (i.e. through staff or physician discovery; family or visitor report, etc.) We are not asking how the Risk Manager or hospital administrator learned of the event.

ADDITIONAL RCA WORKSHOPS NOW AVAILABLE

- Due to very strong response to the March 2nd and 9th dates, we have scheduled two additional RCA workshops for late March. If you have not signed up yet and would like to attend, please print the registration form attached and fax it back. Due to space limitations, it may be necessary to limit the number of staff attending from each hospital.

If you have any questions, please feel free to contact me at (609) 530-7473.



ADDITIONAL WORKSHOPS NOW AVAILABLE

The Patient Safety Act Reporting & RCA Requirements

A Department of Health and Senior Services Workshop for General Hospitals

March 21, 2005 – 1:00- 4:30 PM
March 30, 2005 – 8:30 AM - 12 PM

NJDHSS Conference Center
Suburban Square
23/25 Scotch Rd., Lower Level
Ewing, NJ 08628

Name: _____
(Formal – including degrees)

Title: _____

Division/Unit: _____

Facility: _____

Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____

Telephone No.: _____

Fax No.: _____

Nursing contact hours have been applied for through the New Jersey State Nurses Association (NJSNA). Directions will be sent when registration is confirmed by e-mail.

Select one: *March 21 (afternoon workshop)*

March 30 (morning workshop)

SEND WORKSHOP REGISTRATION TO:

Marcia Cook

Management Assistant

New Jersey Department of Health and Senior Services

25 Scotch Rd., Suite 10

Ewing, NJ 08628

Phone No.: (609) 530-7456

Fax No.: (609) 530-7478

Because space is limited, participation from each facility is limited.

Prior registration is required

Registration Deadline: Monday, March 7, 2005